CIRCULAR TO SHAREHOLDER

CEYLON HOSPITALS PLC

Company No. PQ 113 No. 03, Alfred Place, Colombo 03

Dear Shareholder,

SUPPLEMENTARY NOTICE TO SHAREHOLDERS 77TH ANNUAL GENERAL MEETING

Taking into consideration the prevailing situation of the Country and the guidelines issued by the Colombo Stock Exchange, the Board of Directors of the Company have decided to convene the 77th Annual General Meeting ("AGM") of the Company as a Hybrid Meeting.

Accordingly, the Board of Directors of the Company will conduct the AGM in the following manner:

- 1. The 77th AGM of the Company shall be convened on Thursday, 27th July 2023, at No. 3, Alfred Place, Colombo 03 at 4.00 p.m.
- The AGM shall be held in compliance with the principles set out in the guidelines issued by the Colombo Stock Exchange.
- 3. Up to a total of Thirty Five (35) shareholders will be accommodated at the physical location of the AGM at the Auditorium, Ceylon Hospitals PLC, No. 3, Alfred Place, Colombo 03. In addition, the Board of Directors and a few other key officials who are required for the administration of formalities at the AGM will be physically present in the Durdans Auditorium. Other shareholders will be accommodated online.
- 4. Those shareholders and proxy holders who wish to participate physically or via audio or audio and visual means should notify the Company of such intention by completing the attached REGISTRATION FORM and emailing to the following address: <u>pradeepr@durdans.com</u> or send by post to reach the Company 48 hours prior to the time fixed for the Meeting.
- 5. The selection of the shareholders to participate physically will be made on a first come first served basis and those who become eligible to participate physically on the said basis will be notified thereof by email. All other shareholders will be allowed the opportunity of participating via an online meeting platform.
- 6. The Registration Form will also be made available on the Company's website (<u>https://www.durdans.com</u>) and on the website of the Colombo Stock Exchange (https://www.cse.lk/pages/company-profile/company-profile. component.html?symbol=CHL.X0000) . Further, the Annual Report and the Financial Statements of the Company are available on the following website and the relevant links are given below, enabling shareholders to access such Annual Report and Financial Statements.
 - A. Corporate website of the Ceylon Hospitals PLC https://www.durdans.com/annual-reports/FY22-23.pdf
 - B. Colombo Stock Exchange <u>https://bit.ly/DurdansCSE</u>

- Shareholders who participate in the meeting via online, will be given the opportunity to raise their questions or comments on the resolutions mentioned on the agenda for the AGM.
- Voting on the items on the agenda will be registered by using an online platform or a designed ancillary online application. All of such procedures will be explained to shareholders prior to the commencement of the meeting.
- The Notice of meeting, Form of Proxy and other related documents will also be made available on the Company's
 official website (<u>https://www.durdans.com</u>) and on the website of the Colombo Stock Exchange (<u>https://www.cse.</u> lk/pages/company-profile.component.html?symbol=CHL_X0000)
- 10. The Board encourage the Shareholders to appoint a member of the Board to act as their proxy if they so wish to. The Shareholders who wish to submit their proxies, must complete and forward the same to the Company, via either of the modes specified below on or before 3.30 p.m. on 18th July 2023.

Email	- <u>pradeepr@durdans.com</u>
Contact Person	- Mr. Pradeep Ranasinghe
Fax No	- +94(0) 11 4 518 224
By post/ By hand	- Finance Department (08th Floor), No. 3, Alfred Place, Colombo 03

For any queries regarding this supplementary notice, please contact us on or before 18th July 2023 during normal office hours. The Board wishes to thank the shareholders of the Company for their unwavering cooperation.

BY ORDER OF THE BOARD NEXIA CORPORATE CONSULTANTS (PRIVATE) LIMITED

Secretaries 23rd June 2023



The 2022/23 Annual Report can be accessed online via https://www.durdans.com/annual-reports/FY22-23.pdf